



U.E.M.S.

UNION EUROPÉENNE DES MÉDECINS SPÉCIALISTES

European Union of Medical
Specialists



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HOW THE EACCME ADAPTED ITS SERVICES THIS YEAR

LIVE EDUCATIONAL EVENTS

1

PHYSICAL EVENT

Definition: Taking place physically on a specific date in a venue.

Criteria: UEMS 2016/20 – Live educational events.

Reduction of the submission deadline from 12 weeks to 7 weeks.

For the duration of the COVID-19 pandemic, the EACCME has exceptionally reduced the submission deadline for the accreditation of a live educational event from 12 weeks before the starting date of the event for a complete and paid application to 7 weeks. If your event takes place in less than 12 weeks, please contact the EACCME office for the procedure to follow. **Valid until 31st December 2021.**

Possibility to postpone a submitted/accredited event or an event in review to a later date.

For the duration of the COVID-19 pandemic, the EACCME has exceptionally allowed for a submitted/accredited event or an event in review to be postponed to a later date.

- The EACCME will allow a maximum of two postponements for changes of format (live streaming).
- Providers have to inform the EACCME office of the postponement of their event before the date the event was supposed to take place.
- Providers have till 30th June 2021 to inform the EACCME office of any postponement.
- For reviewed and accredited events, no change of venue (country) will be allowed.

The EACCME will allow minor changes to the programme. Major changes will necessitate a new application to be submitted. This will be left to the appreciation of EACCME.

Procedure to follow:

The new programme:

- Has to be uploaded on the event page.
- 7 weeks prior to the start of the event.
- Indicating the new dates of the event.
- Highlighting differences with the original programme submitted at the time of application.
- Applicants are invited to inform the EACCME by email when the new programme is uploaded (accreditation@uems.eu).

The EACCME office will go through the new programme and:

In the case of an accredited event:

- Confirm the accreditation with the new dates.
- Recalculate the credits granted in the case of an amended or shortened programme.
- Regenerate the letter of accreditation and certificate with the new dates and credits.

In the case of a submitted event or an event in review:

- Proceed to the review of the new programme.



1

Possibility to live stream a submitted / accredited event or an event in review (see also VIRTUAL EVENT)

COVID MEASURE

For the duration of the COVID-19 pandemic, the EACCME has exceptionally allowed for a submitted/accredited physical event or a physical event in review be streamed live either at the date planned or at another date, with the possibility to shorten the original programme for organizational purposes.

- The EACCME will allow a maximum of two postponements or changes of format (live streaming).
- Providers have to inform the EACCME office of the postponement of their event before the date the event was supposed to take place.
- Providers have till 30th June 2021 to inform the EACCME office of any postponement.
- If the event has been transformed into live webinars taking place on non-consecutive days, a new application will have to be made for each webinar/date using the Live Educational Event procedure or using the Webinar Package procedure (see "Live Webinar Package" for conditions).
- The EACCME will allow minor changes to the programme. Major changes will necessitate a new application to be submitted. This will be left to the appreciation of EACCME.

Procedure to follow:

The new programme:

- Has to be uploaded on the event page.
- 7 weeks prior to the start of the event.
- Indicating that the event is now virtual.
- Indicating the new dates of the event (if applicable).
- Highlighting differences with the original programme submitted at the time of application.
- Applicants are invited to inform the EACCME by email when the new programme is uploaded (accreditation@uems.eu).

The EACCME office will go through the new programme and:

In the case of an accredited event:

- Confirm the accreditation with the new dates.
- Recalculate the credits granted in the case of an amended or shortened programme.
- Regenerate the letter of accreditation and certificate with the new dates and credits.

In the case of a submitted event or an event in review:

- Proceed to the review of the new programme.

REFUND POLICY (CANCELLATION)

COVID MEASURE

SUBMITTED

100% refund of the application fee

IN REVIEW / REVIEWED

EACCME keeps 75€ of the processing fee + fees that are due to the reviewers

ACCREDITED

No refund

MEASURE ENDED ON JUNE 30TH 2021



LIVE EDUCATIONAL EVENTS



LIVE WEBINAR

Definition: a webinar is a live online educational presentation during which participation by viewers can be confirmed and they can submit questions and answers. A live webinar is broadcasted on a specific day at a specific time.

Criteria: UEMS 2016/20 – Live educational events.

Same procedure and same criteria as a Live Educational Event.

COVID webinar



During the period of the COVID-19 pandemic, the EACCME has decided to offer a special review and accreditation process for webinars organised on the specific issue of COVID 19.

Procedure to follow:

- Webinar on the topic of COVID-19.
- Webinar of 1-2 h maximum.
- Possibility to apply one week before the start of the webinar.
- Start the event title with "COVID 19".
- Complete the application form for live educational events and provide the necessary documents (programme, director's declaration, COI form(s), evaluation form).
- Application sent to review without waiting to receive the payment.

Live webinar package



The EACCME has implemented a new pathway available on the EACCME platform for providers who organise several live webinars a year. This new pathway allows providers to submit only one application for a package of webinars at a preferential price.

- Application for webinars of 1-2 hours only*.
- Minimum of 10 webinars available from the start.
- Webinars must be monothematic (one specialty only)**.

Fees:

- 1,000 € for up to 10 accredited webinars
- 1,900 € for up to 20 accredited webinars
- 2,700 € for up to 30 accredited webinars
- 3,400 € for up to 40 accredited webinars
- 4,000 € for up to 50 accredited webinars
- 7,500 € for up to 100 accredited webinars
- 10,000 € for more than 100 accredited webinars

* virtual events longer than 2 hours will have to go through the traditional LEE process.

** webinars related to different medical specialties will have to go through the traditional LEE process.



LIVE EDUCATIONAL EVENTS

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VIRTUAL EVENT

COVID MEASURE

Definition: Online event taking place on a specific day and time that involves people interacting in a virtual environment on the web, rather than meeting in a physical location. Virtual events are typically multi-session online events that often feature webinars and webcasts. They are highly interactive, often aiming to create as similar an experience as possible to their physical counterparts.

Criteria: UEMS 2016/20 – Live educational events.

Monitoring of participants:

Providers have to monitor the online attendance of participants by putting a tracking system in place together with a questionnaire at the end of the virtual event.

Involvement and acknowledgement of industry:

The platform from which the event will be streamed/transmitted live will need to have a specific page for the acknowledgement of sponsors that is separate from the scientific information – Full instructions on the acknowledgement of sponsors and sponsored symposia in the event material are available in chapter XVI of UEMS 2016/20.

4

RECORDING OF A VIRTUAL EVENT MADE AVAILABLE ON-DEMAND

COVID MEASURE

The recording of a virtual event made available ON-DEMAND on the event website during the time of the virtual event is included in the accreditation of the virtual event. Recordings made available after the event has taken place are not included in the accreditation.

In this case providers have to monitor the attendance of participants by putting a tracking system in place together with a questionnaire at the end of the event.

The recording of a virtual event made available ON-DEMAND on the event website after the virtual event has taken place can be considered an e-learning material if it meets the criteria for the accreditation of an e-learning material (UEMS 2016/21). The main aspects to be met are as follows:

- Be presented under the form of a module lasting minimum one – maximum three hours.
- Have an assessment component of 10 MCQs per hour of learning and a pass-mark.
- Fulfil all the other criteria of UEMS 2016/21.

NEW ON-DEMAND RECORDINGS OPTION AVAILABLE



E-LEARNING MATERIALS

Criteria: UEMS 2016/21 – E-learning materials.

1

INDIVIDUAL MODULE

- Must last min. 1h - max. 3h.
- One application per module.
- Accreditation valid for two years.
- 1 ECMEC per 1 hour (60 min. of education).

2

E-PLATFORM

- Must have a minimum of 10 modules available from the start.
- Modules must last min. 1h - max. 3h.
- Modules must be complementary and part of the same educational scope.
- The educational content of an accredited ELM can be changed/upgraded after the initial accreditation without submitting a new application, but providers have to make sure that the content will stay within the scope and remit of the initial accreditation.
- One application for the whole platform.
- Accreditation valid for two years.
- Quality control review after 1 year (250 € VAT excl.).
- 1 ECMEC per 1 hour (60 min of education).

3

APP

- Must have a minimum of 10 modules available from the start.
- The educational content of an accredited ELM can be changed/upgraded after the initial accreditation without submitting a new application, but the content must stay within the scope and remit of the initial accreditation.
- One application for the whole app.
- Accreditation valid for two years.
- Quality control review after 1 year (250 € VAT excl.).
- 1 ECMEC per 1 hour (60 min. of education).

4

E-LIBRARY

- Must have a series of related articles.
- The educational content of an accredited ELM can be changed/upgraded after the initial accreditation without submitting a new application, but the content must stay within the scope and remit of the initial accreditation.
- One application for the whole e-library.
- Accreditation valid for two years.
- Quality control review after 1 year (250 € VAT excl.).
- 1 ECMEC per 1 hour (60 min of education).